How does the grant work? When will I receive the funding to make the required purchases?

The NYS Dairy Modernization Grant Program Grant Funds will be distributed as reimbursements on a quarterly basis, post-purchase/incurred, and shall only be distributed once the equipment is received and paid for in full, or after an approved service is finalized. Grantees shall report to FFGF not less than quarterly on the progress of the Work and provide backup documentation for any incurred reimbursable expenses. **No expenses incurred prior to the signing of an Agreement with the Farm and Food Growth Fund upon the notification of award will be reimbursed.**

Is there someone who can help me with the online platform?

For trouble shooting please reach out to us at dairymodernization@ffgrowthfund.org.

How specific should my budget request be? Do I need to include actual quotes in the application?

Your budget should be very precise and you should submit as much supporting documentation as possible. A Current quote for each piece of specialized equipment (and associated installation costs) is required.

In addition, Scoring Indicator 5 states that:

Budget and budget narrative are realistic and sufficient to accomplish the work proposed. (0-20 points)

- Clear and concise budget; budget justification aligns with budget and demonstrates well thought out project

How will my application be evaluated? What are the keys to a successful application?

Page 13 of the RFP provides the Scoring Criteria for the grant program.

I'm working with a grant writer, under whose name should the application be submitted?

In the Individual Applicant Information section, you will be able to list both the Primary Point of Contact and the Business Owner. It is imperative that both parties can receive communications from the Farm and Food Growth Fund. There is an additional section for applicants to list Technical Assistance providers that they have/are working with. Alternatively, that is where you may want to list your grant writer.